

Genesis Athletics Program Information

Before & After School Informational Letter

Dear Parents,

Welcome to Genesis Athletics, Whole Child Before & After School Program for students of Alamance Community School. We are very excited to have the opportunity to serve you and your children.

After School Logistics: *From 3pm–5:30pm, your child will participate in a number of activities, enjoy a snack, and receive homework help. One of the most exciting things about the program is the specific curriculum we will be offering. We will be providing your child with the opportunity to participate in sports, physical fitness class, STEM activities and more! We also offer the option to add on a designated 1:1 tutoring time each week outside of their regular homework help to provide intervention in an area of need.*

We want structure and variety in the After School Program; therefore our daily routine will be organized in the following way:

- 3:15-3:30- Welcome, snacks, social time*
- 3:30-4:00 – study time, homework or reading*
- 4:00-5:00 Fitness/STEM/Team Activities*
- 5:00-5:30 Child Choice/ Tutoring Session*

Before School Logistics: *Before School care will take place from 7:00-7:45 Monday-Friday on school days. Children will need to be signed in by an adult each morning.*

Early Release Wednesday Specifics: *Early Release will take place on scheduled Wednesday's from 1:15-3:30. Students in the After School program will continue to receive care until 5:30 on those days. All other children are expected to be picked up by 3:30.*

If you would like to sign your child up, please register online via CHARTERPAY.ORG

-->If you do not have an account please email support@chartersuccesspartners.com

- Please provide; student(s) full name, parent name, email address, grade level*

*If you have any questions, or if you would like more information, please do not hesitate to contact us at **336-270-5052 x 109**. We look forward to seeing your children at Genesis Athletics Whole Child Programs.*

ABOUT US

Genesis Athletics is an extension to your family. We are here to provide superior services to your children.

Services we offer include;

Afterschool Programs: We offer after school programs Monday-Friday from 3:00-6:00 for K-3 students at Alamance Community School. After School is available on the day's your child is in attendance at school. Our afterschool programs will provide a quiet time for schoolwork, as well as unstructured time for play and activities. At this time snacks are not provided.

Before School Programs: We offer before school programs Monday-Friday from 7:00-8:00 for K-3 students at Alamance Community School. Before School is available on the day's your child is in attendance at school.

Our Facility

Programs will run this year at Alamance Community School. We keep our facility clean and safe. Our doors remain secured and parents must use a door system to enter the building. We ensure toys and floors are cleaned frequently. We are also nut-free location. Our facility has separate spaces for our different age groups. a variety of different play areas to stimulate your child's brain and create an atmosphere to work together with new friends. There are areas for every child's unique interests to ensure they have a blast while you are away.

Registration

Prior to or upon your first visit you will be required to complete a Registration and release form via CHARTERPAY.ORG. We ask that you thoroughly read our policies/guidelines and encourage you to ask any questions you may have. It is the parents' responsibility to keep phone numbers, addresses and any health information up to date. Please let us know if contact info/authorized pick up info needs to be changed. Registration forms can be completed online for all programs.

Tuition and Payment

Before School

- 5 Days a week \$45 Month

After School (ER Days Included)

- 5 Days a week \$199 Month

Early Release Wednesday's (3:30 pick up)

- Wednesday's \$45 Month

Combination Package

- Includes Before/After/Early Release
- 5 days a week \$215 month

Late Fees Late constitutes 5 minutes past the hour according to the facility clock

- \$10/30 minutes- must be paid at time of pick-up. Late Fees will be rounded to the nearest 30 minutes

Payment Policy

Monthly payment due by the 5th of each month. Late payment after the 10th will incur a \$10 charge. Payment should be made to either CharterPAY or directly to Genesis Athletics LLC in the form of cash, check, or Venmo. If payment is not made by the 10th of the month your child will not be admitted into the program. You may also leave a check at the school Office. Checks will be picked up at 12pm on the 5th of the month. If the bill is consistently ignored and left unpaid, your child may not participate in the program.

Tuition Policy:

Tuition is non-refundable. You may cancel your services with a 30 days written notice.

Multiple Children = 10% Discount (must reside within the same household) available on certain programs

Safety and Security

DROP OFF:

Drop off begins at 7:00. Please be prepared to spend a few extra minutes getting students into the building as we need to finalize registration as well as follow our COVID protocols. We may also be requesting parent signatures at drop off. If you do not have a registration form completed we will give you a copy, ask you to step out of line and re-enter when complete to keep the line flowing.

Students will be dropped off using the Car Loop around the Back of the building. Students must exit on the passenger side of the car. Only 1 car may drop off at a time. Please pull up to the cone to drop off students. For the first couple of weeks we will request students are escorted to the gymnasium doors and signed in. Please wait for the car in front of you to depart, pull up, and have students exit the vehicle. After week 2 we will begin allowing older students to exit cars unescorted unless we determine it unsafe. Any child showing symptoms or failing survey questions will not be allowed to attend per school protocol.

Pick-Up Procedure

Pick Up will be between 5:15-5:30 outside the gym as well. If you are picking up early please read the following carefully as students will be in different locations in the building. If you are picking up between 3:45-4:30 please come to the front door and ring the bell. For pick-up between 4:30-5:15 please call the camp classroom **336-270-5052 x 113** for pick-up. Please park at the front door and we will bring students out.

To ensure your child's safety, she/he may not enter or leave the building unaccompanied. We require that you or an authorized adult enter and sign the child in and out. If someone other than a parent will be picking up your child please notify the After School Director. All children must be signed out before they leave. Only authorized parents & others as documented in the child's file will be allowed to pick up the child. We will I.D. anyone picking up if we're not familiar with you yet. We will not release a child to anyone who is not on the authorized pick up list or to anyone that appears to be under the influence of drugs or alcohol.

Late Pick-Ups

All after-school activities end at 5:30 PM. There will be an extension of grace for the first late pick up (5 minutes). After that there will be an additional late fee charge as described above. Late fees must be paid before you sign your child out. (Late fees are determined by the Center's clock).

If a child is not picked up within 30 minutes after closing and we have not made contact with a parent, the police will be alerted. **Please be sure to contact us if you will be late. **THIS DOES NOT EXEMPT YOU FROM LATE FEES****

Safe Door Policy

For safety and security reasons classroom doors will remain locked all day. Parents may enter the yard if they need to escort a child or pick-up.

Photo ID Policy

A positive photo ID is required in order to pick up a child, and a child will only be released to persons designated on the registration form or in your child's profile. No exceptions.

Caregiver Ratios

Children are in good hands at Genesis Athletics. We will maintain a ratio of 15:1 in programs.

Discipline Policy

It is our policy to encourage good behavior by using praise and positive reinforcement. In the event that a child's behavior warrants discipline, verbal guidance and redirection will be used. Time out will be used as a last resort. Staff will call a parent to pick up a child who has been displaying poor behavior for 30 minutes. If you are unable to pick up your child you must arrange for another person to be available in the event the child needs to be picked up. Continued behavior issues will be terms for dismissal from the program.

Incident Reports

Despite the training and best efforts of our staff, accidents and incidents will inevitably occur. Should an incident occur during your child's stay you will receive a written "incident report." The staff member on duty will sign the report, ask you to review it with him or her, and ask you to sign it. If you have any questions at the time of the incident, please ask for clarification. If an incident occurs that staff is not aware of please let us know ASAP.

Emergencies

Your children's health, well-being & safety are our FIRST responsibility

Power Failure-In case of a power failure, we will proceed with regular activities and notify parents if the event is planned to be long-standing. We will expect parents to pick up their students asap or within the hour.

Natural Emergency •In case of a real natural emergency, procedures are followed to bring children to safety. In some cases, 911 will be called. If necessary, we will evacuate the building as directed by the police.

Health and Wellness Procedures:

COVID-19 Regulations:

- Please see explicit COVID Protocols information

Health & Immunization

It is Genesis Athletics' strict policy NOT to accept children who are ill. Please do not bring in your child with a cold, sore throat, rash, cough, diarrhea or pink eye. Do not bring in a child who has had a fever or has vomited in the past 24 hours, or a child that has pink eye symptoms (red/pink/itchy eyes/oozing); undiagnosed rash; head lice within the past 10 days.

If a child becomes sick during the course of their stay with us, the child will be separated from others (within eyesight and hearing of our staff) and the parents will be contacted immediately at the emergency phone number provided. Parents will be expected to pick up a sick child in a prompt manner. Repeat offenses will result in service refusal for future visits. The wellness & safety of all children & staff members comes first. Thank you for your understanding!

Our staff has first aid training and will administer as necessary to minor cuts and bruises. In the event of a medical emergency, your child will be transported to an appropriate medical facility by the local emergency unit for treatment at the expense of the parents.

Medication:

The staff at Genesis Athletics is not authorized to give medication to the children. If your child will need to receive medication during the day, please plan to provide it before or after camp. If

your child receives life-threatening medications please complete the Medication Authorization form on the first morning you arrive. The form cannot be completed online. There will be copies at the check-in desk. Medications must match the child's name and birth date and come with clear directions in a clear ziplock baggie with their first and last names on the outside.

Lunch/Snacks:

Your child must bring a NUT-FREE lunch and snacks (this includes tree nuts; almonds, walnuts, cashews, & hazelnuts, as well as any peanut products) every day. Label all cups/containers with first & last names to avoid mix-ups.

Attire:

Please make sure your child is dressed in comfortable clothing and brings a sweat-shirt or sweater in case they get cold. All children should be dressed for active play every day including tennis/running/closed toe-shoes. Please do not send your child in flip flops, open-toed sandals, boots, or crocs.

Policies & Procedures

Director: Evelyn Kreiley

After School Phone (336) 270-5052 X-109

Late Fees Late constitutes 5 minutes past the hour

- \$10/30 minutes- must be paid at time of pick-up

Payment Policy Monthly payment due by the 5th of each month. Late payment after the 10th will incur a \$10 charge. Payment should be made through Charter Pay or directly to Genesis Athletics LLC in the form of cash, check. You may also leave a check at the school Office. Checks will be picked up at 12pm on the 5th of the month. If the bill is consistently ignored and left unpaid, your child may not participate in the program and will be unenrolled.

Pick-Up Procedure To ensure your child's safety, she/he may not leave the building unaccompanied. We require that you or an authorized adult enter and sign the child out. If someone other than a parent will be picking up your child please notify the Program Director. All children must be signed out before they leave.

Late Pick-Ups All programs end at 5:30PM. There will be an extension of grace for the first late pick up. After that there will be an additional late fee charge as described above. Late fees must be paid before you sign your child out. (Late fees are determined by the Center's clock).

I understand, as a parent, I am required to pay for services rendered regardless of my child's attendance. I will also give a written two week notice before removing my child from Genesis Athletics Care and I understand that I am responsible for the fees incurred. Interest accrues on balances unpaid for 30 days at the rate of 18% per annum until paid in full. Genesis Athletics finds it necessary to take legal action to collect a balance due or for any other reason under this agreement, I understand that I will be responsible for court costs and for Genesis Athletic's reasonable attorney's fees. Parents are responsible for all fees accrued up until the termination date. I HAVE READ THE ABOVE CAREFULLY AND HAVE FULLY UNDERSTOOD THE CONTENT AND CONSEQUENCES OF THIS AGREEMENT BEFORE SIGNING.

REGISTRATION FORM AGREEMENT

On behalf of myself, my spouse, and each child designated (my Child) I enter into this Agreement with Genesis Athletics; here out known as GA.

Release Agreement: GA provides a fun and safe environment for children. However, in any childcare program, injuries may occur. In order for GA to be able to provide child care services to you, it is necessary that you assume certain risks I, on behalf of myself, my spouse, and each child designated (my Child), waive and release all rights, causes of action and claims against GA, its Officers, Directors, Agents, and Employees, for any and all loss of or damage to property or injuries suffered by my Child during the time my Child is visiting GA, including the possible negligence of GA, but excluding gross negligence and intentional misconduct. I understand that the provision of childcare contains risk of injury to persons and damage to property, and that by signing this release I engage GA to provide temporary childcare for my Child at my own risk. I have been given an opportunity to ask questions and obtain answers to my satisfaction regarding any and all aspects of GA and the Release, including, but not limited to, future risks, complications and costs.

1. Future Visits: This Agreement, the Registration Form and the Release will be kept on file at GA and still continue to constitute binding obligations for any future visits my Child may make to GA. However, this Agreement does not obligate GA to continue to provide services, and GA reserves the right to refuse admission to any child for any reason without liability.

2. Child Pick Up. Children are only released to those authorized within the Procure registration system. All persons picking up must have valid credentials and be able to present a photo ID, the information on the ID must correspond with information provided on this form, at the front desk prior to the children being released from the play area.

3. Payment: I understand, as a parent, I am required to pay for services rendered regardless of my child's attendance. I will also give a written 30 day notice before removing my child from Genesis Athletics Care and I understand that I am responsible for the fees incurred. Interest accrues on balances unpaid for 30 days at the rate of 18% per annum until paid in full. Genesis Athletics finds it necessary to take legal action to collect a balance due or for any other reason under this agreement, I understand that I will be responsible for court costs and for Genesis Athletic's reasonable attorney's fees. Parents are responsible for all fees accrued up until the termination date. All purchases are non-transferable and non-refundable. Delinquent payments will be charged a fee of \$15 upon the first occurrence and thereafter \$25.

4. Medical Procedures: Name of Family Physician: Phone #

~Although GA tries to provide a safe environment; it is possible that my child could get injured. In such an event, I authorize GA to follow its internal procedures, including simple first aid as reasonably appropriate; however, I understand that GA shall not be required to strictly to follow those guidelines when, in GA judgment, circumstances may require otherwise.

~If there is a need for emergency medical treatment, 911 will be called. Should an ambulance be needed, parents will be

responsible for any costs. Parents will be contacted as soon as possible after contacting 911. GA, employees do not administer medications under any circumstances. I agree that GA may authorize a physician of their choice to provide emergency care in the event neither I nor our family physician can be

reached immediately. I certify that my child is in excellent health and physical condition and has no medical, psychological, or mental condition which has not been disclosed to GA, on the registration form.

5. Safety/Indemnity: I agree that GA may take action, which it considers prudent to protect the safety of my Child, and other children visiting GA. I further agree to indemnify, defend and hold GA (and its Officers, Directors, Agents, and

Employees) harmless from any inaccuracy or omission made by me in completing the Registration Form.

**6. WAIVER/RELEASE FOR COMMUNICABLE DISEASES INCLUDING COVID-19
ASSUMPTION OF RISK / WAIVER OF LIABILITY / INDEMNIFICATION AGREEMENT**

In consideration of being allowed to participate in Genesis Athletic's programs and related events and activities, the undersigned acknowledges, appreciates, and agrees that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to MRSA, influenza, and COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,

2. I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS, both known and unknown, EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES or others, and assume full responsibility for my participation; and,

3. I willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, I observe and any unusual or significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest staff immediately; and,

4. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS Genesis Athletics, as well as their employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

7. Additional Agreements:

As a condition to my use of GA, I have accurately completed and signed the Registration Form and Release. I understand that GA will rely on this information in caring for my Child. GA is not liable if this information is inaccurate or outdated.

*I have received a Parent Handbook and agree to follow all guidelines listed.

*I will honor the Sick Policy in the Parent Handbook.

*Photo release: I give GA permission to post pictures of my child on the GA media and marketing materials. No names will be attached to photographs.

By signing this Release, I have not relied on any promises or statements made by GA other than those contained in the written information supplied to me by GA.

I understand that this Release will be kept on file at GA and will continue in effect for this and any future visits my Child may make to GA.

I HAVE READ THE ABOVE CAREFULLY AND HAVE FULLY UNDERSTOOD THE CONTENT AND CONSEQUENCES OF THIS AGREEMENT BEFORE SIGNING AND AGREE TO SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Parent's Name _____

Signature: _____ Date: _____

(Staff Use) Account on File _____yes