



November 2022

Dear Families,

The Elementary and Secondary Education Act is our country's most important federal education law. The law requires that all schools receiving Title I funds must inform parents of their rights to know about the qualifications of their child's teachers. This is called the Parent's Right-to-Know Letter.

At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and majors or areas of concentration.

The law requires that teachers must meet a specific legal definition of "highly qualified" in order to teach in schools receiving Title I funding. The legal definition of a "highly qualified teacher" has three parts. It states that the teacher must have the following:

- A four-year college degree
- A regular teaching certificate/license
- Proof of their knowledge in the subject they teach

We are committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure our teachers are highly skilled. At ACS, we are pleased to share that your child's classroom teacher and Title I teacher meet the qualifications and requirements.

If a parent would like to request information regarding their child's teacher(s) qualifications, they may email Principal, Jamie Miller, at [jmiller@alamancecommunityschool.net](mailto:jmiller@alamancecommunityschool.net). This information will be provided to the parent within ten working days after receiving the request.

We hope the information we've shared is helpful to each of you!

**Leslie Paynter, M. Ed.**  
**Managing Director**  
**Alamance Community School**